

THE RIGHT TO INFORMATION ACT – Compliance of section 4

Sub sections of section 4 of the Act	Remarks
<p>4(1) Every public authority shall -</p> <p><i>a)</i> maintain all its records duly catalogued and indexed in a manner and the form which facilitates the right to information under this Act and ensure that all records that are appropriate to be computerised are, within a reasonable time and subject to availability of resources, computerised and connected through a network all over the country on different systems so that access to such records is facilitated;</p> <p><i>b)</i> publish within one hundred and twenty days from the enactment of this Act,</p>	
<p>(i) the particulars of its organisation, functions and duties;</p>	<p>Uttar Pradesh Electricity Regulatory Commission 2nd Floor, Kisan Mandi Bhawan, Vibhuti Khand, Gomti Nagar, Lucknow-226 010. Phone No. 2720426 Fax No. 2720423 Email : secretary@uperc.org</p> <p>Electricity Ombudsman: 2/475, Vibhav Khand, Gomti Nagar, Lucknow-226 010. Phone No.2720856 & 2720857 Mobile : 94150 26831 Email: rdpal@uperc.org</p> <p>Its functions and duties: As per the various functions given in the Electricity Act, 2003</p>

	and U.P. Electricity Reforms Act, 1999 (in so far as they are not inconsistent with the Electricity Act, 2003).
(ii) the powers and duties of its officers and employees;	As given in UPERC Conduct of Business Regulations, 2004 – available at the “Regulations” section of our website.
(iii) the procedure followed in the decision making process, including channels of supervision and accountability;	As notified in UPERC Conduct of Business Regulations, 2004 – available at the “Regulations” section of our website.
(iv) the norms set by it for the discharge of its functions;	As notified in UPERC Conduct of Business Regulations, 2004 – available at the “Regulations” section of our website.
(v) the rules, regulations, instructions, manuals and records, held by it or under its control or used by its employees for discharging its functions;	As per list – Annexure ‘A’ These all are available for download in the “Regulations” section on our website – www.uperc.org
(vi) a statement of the categories of documents that are held by it or under its control;	All judicial orders of the Commission are in the public domain.
(vii) the particulars of any arrangement that exists for consultation with, or representation by, the members of the public in relation to the formulation of its policy or implementation thereof;	<ol style="list-style-type: none"> 1. State Electricity Advisory Committee as per section 87 of Electricity Act, 2003. 2. Electricity Supply Code Review Panel as per clause 1.2 of Electricity Supply Code, 2005.
(viii) a statement of the boards, councils, committees and other bodies consisting of two or more persons constituted as its part or for the purpose of its advice, and as to whether meetings of those boards, councils, committees and other bodies are open to the public, or the minutes of	<ol style="list-style-type: none"> 1. Coordination Forum as per section 166 of Electricity Act, 2003. Meetings are not open to the public.

such meetings are accessible for public;	
(ix) a directory of its officers and employees;	As per list – Annexure 'B'
(x) the monthly remuneration received by each of its officers and employees, including the system of compensation as provided in its regulations;	As per list – Annexure 'C'
(xi) the budget allocated to each of its agency, indicating the particulars of all plans, proposed expenditures and reports on disbursements made;	Not Applicable
(xii) the manner of execution of subsidy programmes, including the amounts allocated and the details of beneficiaries of such programmes;	Not Applicable
(xiii) particulars of recipients of concessions, permits or authorisations granted by it;	List of licensees: <ol style="list-style-type: none"> 1. Transmission – U.P. Power Corporation Ltd. 2. Distribution

	<p>a. Madyanchal Vidyut Vitran Nigam Ltd., Lucknow.</p> <p>b. Poorvanchal Vidyut Vitran Nigam Ltd., Varanasi.</p> <p>c. Paschimanchal Vidyut Vitran Nigam Ltd., Meerut.</p> <p>d. Dakshinanchal Vidyut Vitran Nigam Ltd., Agra.</p> <p>e. Kanpur Electricity Supply Company Ltd., Kanpur.</p> <p>f. Noida Power Company Ltd., Noida.</p> <p>g. U.P. State Industrial Development Corporation, Kanpur.</p> <p>3. Trading – Nil</p>
(xiv) details in respect of the information, available to or held by it, reduced in an electronic form;	All codes, regulations and major judicial orders are available in electronic form.
(xv) the particulars of facilities available to citizens for obtaining information, including the working hours of a library or reading room, if maintained for public use;	Public information is available on our website – www.uperc.org
(xvi) the names, designations and other particulars of the Public' Information Officers;	<p>Mr. Arun Kumar Srivastava, Secretary, UPERC</p> <p>Ph. No. 2720426, Fax No. 2720423</p> <p>Resi Ph. No.:</p> <p>Mobile No.9415023365</p>
(xvii) such other information as may be prescribed; and thereafter update these publications every year;	-
(c) publish all relevant facts while formulating important policies or announcing the decisions which affect public;	It is already being done vide seeking public comments on regulations and holding of public hearings.

(d) provide reasons for its administrative or quasi-judicial decisions to affected persons.	-
(2) It shall be a constant endeavour of every public authority to take steps in accordance with the requirements of clause (b) of sub-section (1) to provide as much information <i>suo motu</i> to the public at regular intervals through various means of communications, including internet, so that the public have minimum resort to the use of this Act to obtain information.	
(3) For the purposes of sub-section (1), every information shall be disseminated widely and in such form and manner which is easily accessible to the public.	<ol style="list-style-type: none"> 1. It is all available on our website – www.uperc.org 2. Copies of the same can be obtained from our office on fee payable under The Right of Information Act, 2005.
<p>(4) All materials shall be disseminated taking into consideration the cost effectiveness, local language and the most effective method of communication in that local area and the information should be easily accessible, to the extent possible in electronic format with the Central Public Information Officer or State Public Information Officer, as the case may be, available free or at such cost of the medium or the print cost price as may be prescribed.</p> <p><i>Explanation.-For the purposes of sub-sections (3) and (4), "disseminated" means making known or communicated the information to the public through notice boards, newspapers, public announcements, media broadcasts, the internet or any other means, including inspection of offices of any public</i></p>	

authority.	
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How to obtain information?

A person who desires to obtain any information under this Act is requested to make a request in writing, address to Secretary, UPERC, 2nd Floor, Kisan Mandi Bhawan, Vibhuti Khand, Gomti Nagar, Lucknow - 226010, or through electronic means in English or Hindi on the following format:

Request for Information under RIA 2005

Name of Applicant:

Contact Address :

Telephone No.:

E-Mail Address:

Particulars of the Information sought :

Details of fee paid*:

DD/Banker's Cheque No.....dt.....drawn
on.....

*Note: Fee shall be payable as per State Govt. Order No. 993/43-2-2005 dated 19th October, 2005. Fee shall be paid by way of Cash/Demand Draft or banker's cheque payable to Secretary, UPERC.

1. Every request for obtaining information under sub section 1 of section 6 shall be accompanied by an application fee of Rs. 10/-
2. For providing information under sub section 1 of section 7 Fee is payable at the following rates:
 - (a) rupees two for each page (in A-4 or A-3 size paper) created or copies;
 - (b) actual charge or cost price of a copy in a larger size paper;
 - (c) actual cost or price for samples or models; and

(d) for inspection of records, Rs. 10/- for the first hour; and a fee of rupees five for each fifteen minutes (or fraction thereof) thereafter.

3. For information under section 7 (5) charges will be Rs. 50/- per diskette or floppy, actual price for priced publications or Rs. 2/- per page for photo copy for extracts thereof.

Appeals under sec 19(1) and 19(2) shall lie with Chairman, U.P.Electricity Regulatory Commission.

(Sangeeta Verma)

Secretary